



Submit application letters
via online form [here](#).

Questions: Jina Lee
jinalee@mednet.ucla.edu

RECRUITMENT/RETENTION APPLICATION AWARDS:

The UCLA-CDU CFAR provides support to assist departments in recruiting new faculty or retain existing faculty. In general, the CFAR contribution will not exceed \$50,000, with \$50,000 for a second year in very select cases.

Guidelines:

- Candidates must be within or recruited to an Academic Senate position i.e., Professorial series, professor-in-residence series or clinical professor series.
- Candidates must fit the mission of the UCLA-CDU CFAR and have outstanding academic credentials.
- For both external and internal candidates, there should be evidence for substantial departmental/institutional commitment in the form of start-up funds, salary, office and/or personnel support. In general, greater than 50% contribution should be from the department and institution.
- In general, the CFAR contribution will not exceed \$50,000, with \$50,000 for a second year in very select cases.
- The recruiting department should provide evidence of institutional commitment in the form of a letter from the department chair documenting startup support including salary, space, personnel support, equipment, etc. as appropriate, and a description of how the candidate contributes to UCLA-CDU CFAR goals
- The full candidate application for the faculty position (including letters of support) should be provided, as well as the written assessments of the search committee
- The recruiting department should provide evidence of institutional policies that advance goals of equity, diversity, and inclusion for its faculty.
- Funds will be made available once the candidate arrives at UCLA / CDU (external candidates) or once a commitment has been made to stay (internal candidates).
- Successful applicants will be expected to demonstrate an active involvement in the UCLA-CDU CFAR, e.g., attending Grand Rounds, organizing program activities and seminars, reviewing pilot projects, etc.
- Review will be by faculty committees (organized by the Developmental Core) including evaluators who are members of the Executive Committee.

APPLICATION INSTRUCTIONS

Please prepare the following and fill out the online application at the following [LINK](#) and click on **RECRUITMENT/RETENTION APPLICATION AWARDS:**

- **Candidate Contact Information** (*First name and last name*).
- **Faculty Level/Title.**
- **Department Responsible for Recruitment/Retention.** (*i.e. Infectious Diseases, Hematology/Oncology, etc.*)
- **E-mail**

- **Phone**
- **Fund Requested**
- **Describe how funds provided by the UCLA-CDU CFAR will be used.**
 - *How will they further the candidate's research goals and professional development?*
- **Describe and itemize the other Institutional support to be provided including amount and source of funds, FTE, equipment, office and lab space, etc.**

The following documents will be required to upload:

- **Curriculum Vitae**
- **NIH Other Support**
- **Personal / Research Statement**
- **Letters of reference**
- **Offer letter from competing institution(s), if available (retention applications)**